



Haring Center for Inclusive Education

Position: Educator I

Title: Child Focused Services (CFS) Assistant 2

### **General Information**

The Experimental Education Unit (EEU) at the Haring Center is a comprehensive early childhood center providing inclusive educational services for families and children with and without disabilities from birth through kindergarten. At the Haring Center, families, researchers, and students work closely on their shared mission of providing high quality inclusive early learning services for children with and without disabilities, for children and families of diverse backgrounds (social, economic, cultural, racial and ethnic backgrounds). The Haring Center is proud to be a leader in developing, implementing, evaluating, and disseminating strategies to help children of all abilities and backgrounds thrive and belong, all teachers to be effective, and all caregivers feel confident in caring and supporting their children. The Haring Center's commitment to inclusion requires us to invest in colleagues who are committed to meeting the needs of culturally and linguistically diverse populations and who center the voices of those from marginalized communities.

***We are committed to creating a more inclusive world by being life-long learners, celebrating diversity, focusing on children and their families, & bringing joy to our community.*** We believe that an inclusive and equitable community can only be achieved by addressing ongoing inequities in access, service delivery, and outcomes. Services are provided to children and families through a transdisciplinary approach characterized by collaboration in which professionals share their discipline-specific information and skills with other members of the team including the family. This position reports directly to the principal of the Experimental Education Unit.

### Schoolwide Essential Duties

- Assist Head Teacher with preparation, supervision and facilitation of activities for children
- Maintain regular attendance
- Maintain professional conduct and attire
- Assist with preparation and help maintain physical environment of the classroom
- Coordinate arrival and departure of children
- Supervise children throughout the classroom routine
- Participate in classroom team and planning meetings
- Follow all instructional and behavior plans
- Monitor students during lunch and recess
- Assist with progress reports
- Assist with end of the quarter and end of the year classroom tasks and student transition activities
- Participate in EEU staff training

### Child Focused Services

- Conducting assessments related to the need for behavior intervention (e.g. skills checklist, functional assessment, staff performance assessment) or for evaluating behavioral interventions
- Designing, implementing and systematically monitoring skill-acquisition and behavior-reduction programs
- Writing progress summaries, and professional correspondence

- Data collection, graphing and analysis - maintaining student binder
- Follow the recommendations and guidelines from *The DATA Model for Teaching Preschoolers with Autism, 2017 (Schwartz, Ashmun, McBride, Scoot & Sandall)*

### Teaming and Collaboration

- Attending planning meetings (preschool team meetings, Child Focused Services team meetings, program review meetings, supervision meetings)
- Implement Positive Behavior Support
- Participate as a member of the PBIS team
- Collaborates with teams regarding classroom adaptations, instructional modifications, behavior modification plans and other similar instructional interventions to meet the needs of students with disabilities

### Training and Supervision

- Participating and/or facilitating trainings within the Haring Center
- Providing leadership, training and supervision for the Child Focused Services team including first year employees or volunteers
- Provide family training and support including individual home/center visits monthly

### Requirements:

- High school graduation or equivalent
- Proof of citizenship and employment eligibility
- One year of experience in Child Focused Services program at the Experimental Education Unit

### Desirable qualifications:

- Experience working with young children
- Maintaining a growth mindset by:
  - Being open to learning
  - Taking on new challenges
  - Reflecting on performance, both independently and through feedback
  - Seeking knowledge and experience
- Commitment to being part of an inclusive community that values all individuals through a strength-based approach.

University of Washington students can work a maximum 19 hours per week when UW is in session.

### **Notes:**

[The University of Washington is an equal opportunity, affirmative action employer.](#) To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or [dso@u.washington.edu](mailto:dso@u.washington.edu).