

# **W** EXPERIMENTAL EDUCATION UNIT

Haring Center for Inclusive Education

Position: Educator I  
Title: Hourly Classroom Assistant  
Hourly Rate: \$17-\$18 per hour

## **General Information**

The Experimental Education Unit (EEU) at the Haring Center is a comprehensive early childhood center providing inclusive educational services for families and children with and without disabilities from birth through kindergarten. At the Haring Center, families, researchers, and students work closely on their shared mission of providing high quality inclusive early learning services for children with and without disabilities, for children and families of diverse backgrounds (social, economic, cultural, racial and ethnic backgrounds). The Haring Center is proud to be a leader in developing, implementing, evaluating, and disseminating strategies to help children of all abilities and backgrounds thrive and belong, all teachers to be effective, and all caregivers feel confident in caring and supporting their children. The Haring Center's commitment to inclusion requires us to invest in colleagues who are committed to meeting the needs of culturally and linguistically diverse populations and who center the voices of those from marginalized communities.

***We are committed to creating a more inclusive world by being life-long learners, celebrating diversity, focusing on children and their families, & bringing joy to our community.*** We believe that an inclusive and equitable community can only be achieved by addressing ongoing inequities in access, service delivery, and outcomes. Services are provided to children and families through a transdisciplinary approach characterized by collaboration in which professionals share their discipline-specific information and skills with other members of the team including the family. The goal of the preschool program is to provide high-quality early learning for all children. In addition, we offer enhanced services for children and families who qualify for ECEAP (Early Childhood Education and Assistance Program) and implement systematic instruction for children with special needs. This position reports directly to the principal of the Experimental Education Unit.

Essential Duties and Responsibilities include:

- Assist Head Teacher with preparation, supervision and facilitation of activities for children
- Maintain regular attendance
- Maintain professional conduct and attire
- Assist with preparation and help maintain physical environment of the classroom
- Coordinate arrival and departure of children
- Supervise children throughout the classroom routine
- Participate in classroom team and planning meetings
- Follow all instructional and behavior plans
- Facilitate/lead small group and large group activities
- Monitor students during lunch and recess
- Provide support/back-up during small and large group activities
- Assist with progress reports

- Assist with end of the quarter and end of the year classroom tasks and student transition activities
- Participate in EEU staff training
- Participate in data collection and portfolio assessment by conducting observations and recording anecdotal information as directed by the team
- Play and engage with children throughout classroom activities;
- Establish positive rapport with the children in your classrooms;

### Teaming/Collaboration

- Attending planning meetings
- Work collaboratively with all members of the educational team - family, teachers, related service, outside providers
- Demonstrate preparation and skill in working with children and families from diverse backgrounds

### Training and Supervision

- Implement Positive Behavior Support system
- Participate in the PBIS team as appropriate

### Requirements:

- High school graduation or equivalent
- Proof of citizenship and employment eligibility

### Desirable qualifications:

- Experience working with young children
- Maintaining a growth mindset by:
  - Being open to learning
  - Taking on new challenges
  - Reflecting on performance, both independently and through feedback
  - Seeking knowledge and experience
- Commitment to being part of an inclusive community that values all individuals through a strength-based approach.

University of Washington students can work a maximum 19 hours per week when UW is in session.

### **Notes:**

[The University of Washington is an equal opportunity, affirmative action employer.](#) To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or [dso@u.washington.edu](mailto:dso@u.washington.edu).